**Meeting Minutes**

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| Coyote Creek Elementary School – School Accountability Committee |
| Date: | Tuesday, January 28, 2020 |
| Start Time: | 7:00 PM |
| End Time: |  8:05 PM |
| Attendees: | Christa Gilstrap; Lyndsi Kocher; Lisa White; Stephen Holcomb; Sandy Hunt; Kristalyn Scott; Lindsay Millward; Annemarie Behrens; Pam Klein; Heidi Erickson; Whitney Hamlin; Amy Stanton; Alan Fulte; Michelle Mandair; Melissa Stillman; Heather Miller; Katie Crocker; Lisa Schenck; Sharon Toler |
| Meeting Notes: | 1. Introductions and welcome
2. DAC Update – next meeting Feb. 11 @ 6:15 PM
3. Board is focused on equitable resources as priority; continuous conversation and potential school boundary realignment on radar
4. DAC elections/interviews in April
5. Long-range planning committee seeking input and volunteers
6. New business:
	1. Budget process has begun
	2. Survey responses – 99 total
		1. Majority of respondents are supportive of involvement
		2. Overwhelming majority of respondents want small class sizes
		3. Top priorities: specials, intervention
		4. Community feedback from Christa Gilstrap about rephrasing question relative to budget priorities
	3. Projection is 358 students – down 31 students
	4. Several other feeder schools in the +/- 400 student range have similar drops (high-single digits to +/- 50 students)
	5. Roxborough growing because of development at Sterling Ranch
	6. CCE grade projections (358 students, with +/- $200k deficit)
		1. KG – 50
		2. First – 49
		3. Second – 40
		4. Third – 56
		5. Fourth – 55
		6. Fifth – 49
		7. Sixth – 59
	7. Priorities from parents & staff: maintaining specials, maintaining interventionists, keeping class sizes small
	8. Nine years ago there were specials at 0.5 level & there was no assistant principal; now, there is a full-time assistant principal (testing coordination, COGAT, CMAS, discipline) and specials are at 0.8 level
	9. CCE implemented a phase-in solution over time; Mrs. Whalen made a recommendation that a 0.6 or 0.5 level would be the minimum manageable level for CCE
	10. Another possible solution would be to share specialists with other schools with similar enrollment levels (split morning/afternoon or days, potentially)
	11. Best practice: primary grades have smallest size/greatest need with taper & decline thereafter
	12. $200k deficit indicates two or more teachers may be at risk of loss with balancing needs on specials and interventionists
	13. Ongoing discussion re assistant principal role and need, all budget-dependent
	14. Potential to pair interventionists or other specialists as well
	15. BASE & kindergarten money is no longer in the budget, so the board is pushing for the equitable distribution policy going-forward
	16. Targeting Monday, Feb. 10th for budget follow-up meeting at 6:00 PM
	17. Envisions Math a new program under consideration, with presentation Jan. 29th
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